

**FRESNO WESTSIDE MOSQUITO ABATEMENT DISTRICT
BOARD OF TRUSTEES MEETING**

District Office, 2555 N Street, Firebaugh, California

**August 13, 2020
12:45 p.m .**

*To attend online or by phone: Join Zoom Meeting
<https://us02web.zoom.us/j/88097241459?pwd=aE5GMnRYY3JpNEdHVVvk5REtGdVBHdz09>*

Meeting ID: 880 9724 1459

Password: 687306

One tap mobile

+16699009128,,88097241459#,,,,0#,,687306# US (San Jose)

+13462487799,,88097241459#,,,,0#,,687306# US (Houston)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 346 248 7799 US (Houston)

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AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. GENERAL CONSENT ITEMS

- a) MINUTES OF THE LAST MEETING
- b) CHECKS FOR RATIFICATION
- c) CHECKS FOR APPROVAL
- d) FINANCIAL REPORTS

5. PUBLIC COMMENT

This portion of the meeting is reserved for persons desiring to address the Board on any public matter within the Board's jurisdiction. The Board President may impose a time limit on said comments.

6. APPROVAL OF ADDITIONAL ITEMS OF IMMEDIATE NEED TO THE AGENDA

(Requires $\frac{2}{3}$ Board approval)

7. STAFF REPORTS AND INFORMATION

a) OPERATIONS AND LEGISLATIVE REPORT

District staff will update the Board on District operations, legislative and regulatory issues, mosquito conditions, staffing, program plans for the oncoming season and other issues of importance to this District.

b) MEETING REPORTS

The Manager will present an oral report of all meetings attended since the last board meeting.

c) UPCOMING MEETINGS

The Manager will inform the Board of upcoming meetings. Decisions may be made regarding attendance by staff and/or trustees at these meetings.

8. ACTION – Action may be taken on any item on the agenda. Items in this section are expected to have action taken at this meeting.

a) NEW POLICY, 3180: Warrant Use

The Board will consider an addition to the policy manual. Action, if any, will be taken at this meeting.

b) NEW POLICY, 3190: District UAS Program, UAS Operations Manual.

The Board will consider an addition to the policy manual. Action, if any, will be taken at this meeting.

c) NEW POLICY, 2055: Administrative Leave

The Board will consider an addition to the policy manual. The policy will be presented at this meeting and action, if any, will be taken at the next regular board meeting.

d) NEW POLICY, 2085: Remote Work

The Board will consider an addition to the policy manual. The policy will be presented at this meeting and action, if any, will be taken at the next regular board meeting.

b) CAPITAL OUTLAY REPORT

The Board will review the Cap Outlay Report for approval.

9. TRUSTEE ISSUES

a) TRUSTEE REPORTS AND QUESTIONS

The Trustees will report on mosquito conditions and public opinion in their respective areas. Any questions or problems will be presented to staff.

10. REQUEST FOR FUTURE AGENDA ITEMS

The Board President will entertain suggestions for future agenda items.

11. ADJOURNMENT

The next regular meeting of the Board will be held on **September 10, 2020.**

Accessible Public Meetings: Upon request, the Fresno Westside Mosquito Abatement District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and a brief description of the requested materials and preferred alternative format or auxiliary aid or service at least eight (8) days before the meeting. Requests should be sent to: Fresno Westside Mosquito Abatement District, 2555 N Street, Firebaugh, CA 93622 or admin@fresnowestmosquito.com.

FRESNO WESTSIDE MOSQUITO ABATEMENT DISTRICT
2555 N STREET - FIREBAUGH, CALIFORNIA 93622

MINUTES:

Board Meeting -----July 16, 2020
Headquarters -----Firebaugh, California

TRUSTEES PRESENT: Felker, Williams, Capuchino

TRUSTEES PRESENT (Online): Fontana, Ram

TRUSTEES ABSENT: Fickett

OTHERS PRESENT (Online): Conlin Reis, District Manager

President Fontana called the meeting to order at 12:50 p.m.

* President Fontana called for a review of the General Consent items. Following discussion and review, a motion was made, seconded and passed unanimously to approve the general consent items, as presented.

MOTION: Trustee Felker SECOND: Trustee Capuchino

There was no public comment.

There were no additional items added to the agenda.

The Manager provided an overview of operations and mosquito surveillance for the month of June.

The Manager presented the Annual Reimbursement Disclosure Report, as required by Government Code §53065.5. This report details any direct reimbursements to District Trustees or staff that were \$100 or more for any single individual charge. There were no reimbursements for this fiscal year.

The Manager provided an oral report listing the meetings he had attended over the past month on behalf of the District and the issues that were covered at those meetings.

The Manager reviewed upcoming meetings with the Board and discussed attendance at those meetings. A listing of the meetings discussed appears in the agenda.

The Board considered new policies 3180: Warrant Use, and 3190: District UAS Program. In addition, the proposed District UAS Operations Manual was presented. These policies were introduced and discussed briefly. Action, if any, will be taken at the next regular board meeting.

Trustees reported noticing some mosquito activity in their respective areas.

There were no requests for future agenda items.

There being no further business, the meeting was adjourned at 1:40 p.m.
Our next regular board meeting will be held on August 13, 2020.

Chairman

Secretary

Fresno Westside Mosquito Abatement District
Checks for Ratification
July 24 through August 12, 2020

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Jul 24 - Aug 12, 20				
07/30/2020		QuickBooks Payroll Service	Created by Payroll Service on 07/23/2020	-13,890.58
07/31/2020		Angela Patlan Diedrich	Case 12 CE FL 04871	-500.00
07/31/2020		QuickBooks Payroll Service	Created by Direct Deposit Service on 07/30...	-1.75
08/01/2020		Blue Shield of California	Health Ins. Premium - August_2020	-4,935.38
07/31/2020	E-Pay	Calpers 457	Def Comp	-3,600.00
07/31/2020	E-Pay	FRESNO WESTSIDE M.A.D.	4649627650	-1,942.04
07/31/2020	E-Pay	VOYA Institutional Trust Co.	Def Comp	-350.00
07/31/2020	E-Pay	FRESNO WESTSIDE M.A.D.	94-6037648	-5,994.62
07/31/2020	E-Pay	FRESNO WESTSIDE M.A.D.	698-1686-6	-551.05
07/31/2020	E-Pay	FRESNO WESTSIDE M.A.D.	4649627650	-6,793.61
07/31/2020	E-Pay	FRESNO WESTSIDE M.A.D.	UAL_PEPRA_2020-2021	-2,525.00
07/31/2020	E-Pay	FRESNO WESTSIDE M.A.D.	UAL_CLASSIC_2020-2021	-22,276.00
08/03/2020	E-Pay	Pacific Gas & Electric Co.	Utilities	-1,070.77
08/04/2020	E-Pay	Mutual of Omaha	Life Insurance - August	-211.35
07/31/2020	DD1597	Diedrich, Matt	Direct Deposit	0.00
07/31/2020	DD1598	Quigley, Robert	Direct Deposit	0.00
07/31/2020	DD1599	Ramos, Edward	Direct Deposit	0.00
07/31/2020	DD1600	Reis, Conlin	Direct Deposit	0.00
07/31/2020	DD1601	Rowan, Chance D	Direct Deposit	0.00
07/31/2020	DD1602	Verdugo, Alfredo J	Direct Deposit	0.00
07/31/2020	DD1603	Young, Brenda D	Direct Deposit	0.00
07/31/2020	8483	Burns, Richard	Pay Period 07/16/2020 - 07/31/2020	-1,724.15
07/31/2020	8484	Chapman, Brian	Pay Period 07/16/2020 - 07/31/2020	-1,541.34
07/31/2020	8485	Howard, Robert C.	Pay Period 07/16/2020 - 07/31/2020	-1,287.79
Jul 24 - Aug 12, 20				-69,195.43

Fresno Westside Mosquito Abatement District
Checks for Approval
August 14 - 18, 2020

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Aug 14 - 18, 20				
08/14/2020		Angela Patlan Diedrich	Case 12 CE FL 04871	-500.00
08/14/2020	E-Pay	VOYA Institutional Trust Co.	Def Comp	-350.00
08/14/2020	E-Pay	FRESNO WESTSIDE M.A.D.	94-6037648	-6,115.42
08/14/2020	E-Pay	FRESNO WESTSIDE M.A.D.	698-1686-6	-549.00
08/14/2020	DD1604	Diedrich, Matt	Direct Deposit	0.00
08/14/2020	DD1605	Quigley, Robert	Direct Deposit	0.00
08/14/2020	DD1606	Ramos, Edward	Direct Deposit	0.00
08/14/2020	DD1607	Reis, Conlin	Direct Deposit	0.00
08/14/2020	DD1608	Rowan, Chance D	Direct Deposit	0.00
08/14/2020	DD1609	Verdugo, Alfredo J	Direct Deposit	0.00
08/14/2020	DD1610	Young, Brenda D	Direct Deposit	0.00
08/14/2020	8490	Capuchino, S. Leo	Trustee in-lieu_July	-92.35
08/14/2020	8491	Felker, Robert	Trustee in-lieu_July	-92.35
08/14/2020	8492	Fontana, Eric	Trustee in-lieu_July	-92.35
08/14/2020	8493	Ram, Rene	Trustee in-lieu_July	-92.35
08/14/2020	8494	Williams, Frank	Trustee in-lieu_July	-92.35
08/14/2020	8495	Burns, Richard	Pay Period 08/01/2020 - 08/15/2020	-1,724.14
08/14/2020	8496	Chapman, Brian	Pay Period 08/01/2020 - 08/15/2020	-1,541.33
08/14/2020	8497	Howard, Robert C.	Pay Period 08/01/2020 - 08/15/2020	-1,075.69
08/14/2020	8498	Magallones, Armando JR	Pay Period 08/01/2020 - 08/15/2020	-487.98
08/18/2020	288552	FRESNO WESTSIDE M.A.D.	Replenish revolving account	-102,000.00
08/18/2020	288552	FRESNO WESTSIDE M.A.D.	Replenish revolving account	102,000.00
Aug 14 - 18, 20				-12,805.31

Fresno Westside Mosquito Abatement District

Profit & Loss

July 2020

08/12/20

Accrual Basis

	<u>Jul 20</u>	<u>Jul 19</u>
Ordinary Income/Expense		
Income		
District Deposits		
Retiree's	0.00	69.86
Total District Deposits	0.00	69.86
Interest	0.00	1.17
Total Income	0.00	71.03
Gross Profit	0.00	71.03
Expense		
5010 Salaries & Wages	55,695.16	56,773.37
5020 OASDI, Retirement		
5021 OASDI	4,214.35	4,335.00
5022 CalPERS Normal	5,144.11	4,639.40
5023 Unfunded Accrued Liability	24,801.00	17,619.00
Total 5020 OASDI, Retirement	34,159.46	26,593.40
5030 Gr. Ins., Unemp.		
5033 Health Insurance Premiums	9,121.40	0.00
5034 Health Insurance Admin.	270.00	0.00
5035 Health Insurance Claims	87.06	0.00
5036 Life/Dental/Vision Ins.	166.50	0.00
5030 Gr. Ins., Unemp. - Other	0.05	6,388.51
Total 5030 Gr. Ins., Unemp.	9,645.01	6,388.51
5040 Insecticide	0.00	3,585.85
5050 Clothing	306.95	305.27
5060 Communications	609.74	429.02
5090 Household	0.00	7.02
5100 Insurance		
5101 General, Liability, Auto	45,334.77	32,675.73
5103 Compensation	20,248.21	20,312.17
Total 5100 Insurance	65,582.98	52,987.90
5120 Equipment Maintenance		
5121 Gas & Oil	1,413.70	2,001.22
5122 Parts, Repairs	192.77	763.77
Total 5120 Equipment Maintenance	1,606.47	2,764.99
5130 Bldg and Grounds Maint.	193.88	76.26
5150 Membership and Dues	0.00	9,500.00
5170 Office Expense	61.00	61.00
5230 District Special Expense		
5231 Miscellaneous	1,621.09	2,897.64
5232 Field Expenses	48.49	9.67
5234 Surveillance	1,118.22	1,709.31
5235 Public Education	19.80	92.11

Fresno Westside Mosquito Abatement District

Profit & Loss

July 2020

08/12/20

Accrual Basis

	Jul 20	Jul 19
5236 Aerial Management	3,680.00	2,100.00
Total 5230 District Special Expense	6,487.60	6,808.73
5250 Transportation		
5251 Trustees	400.00	400.00
5252 Travel Expenses	0.00	55.43
Total 5250 Transportation	400.00	455.43
5260 Utilities	1,159.78	1,278.71
5380 Retiree's Insurance	0.00	69.86
5500 ZikaVirus Funding		
5501 Zika Funding Equipment	0.00	0.00
Total 5500 ZikaVirus Funding	0.00	0.00
Payroll Expenses	3.50	0.00
Total Expense	175,911.53	168,085.32
Net Ordinary Income	-175,911.53	-168,014.29
Net Income	-175,911.53	-168,014.29

Fresno Westside Mosquito Abatement District
Budget Comparison by Account
July 2020

	Jul 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
District Deposits				
Retiree's	0.00	0.00	0.00	0.0%
District Deposits - Other	0.00	2,700.00	-2,700.00	0.0%
Total District Deposits	0.00	2,700.00	-2,700.00	0.0%
Interest	0.76	18,000.00	-17,999.24	0.0%
Other Charge	0.00	47,500.00	-47,500.00	0.0%
Taxes - Benefit Assessment	0.00	556,701.00	-556,701.00	0.0%
Taxes - Property	0.00	927,170.00	-927,170.00	0.0%
Total Income	0.76	1,552,071.00	-1,552,070.24	0.0%
Gross Profit	0.76	1,552,071.00	-1,552,070.24	0.0%
Expense				
5010 Salaries & Wages	55,695.16	664,318.00	-608,622.84	8.4%
5020 OASDI, Retirement				
5021 OASDI	4,214.35	50,820.00	-46,605.65	8.3%
5022 CalPERS Normal	5,144.11	61,649.00	-56,504.89	8.3%
5023 Unfunded Accrued Liability	24,801.00	25,655.00	-854.00	96.7%
Total 5020 OASDI, Retirement	34,159.46	138,124.00	-103,964.54	24.7%
5030 Gr. Ins., Unemp.				
5031 Retiree's Insurance	0.00	0.00	0.00	0.0%
5032 Unemp.	0.00	4,774.00	-4,774.00	0.0%
5033 Health Insurance Premiums	9,121.40	57,000.00	-47,878.60	16.0%
5034 Health Insurance Admin.	270.00	3,390.00	-3,120.00	8.0%
5035 Health Insurance Claims	87.06	22,300.00	-22,212.94	0.4%
5036 Life/Dental/Vision Ins.	166.50	4,872.00	-4,705.50	3.4%
5030 Gr. Ins., Unemp. - Other	0.05			
Total 5030 Gr. Ins., Unemp.	9,645.01	92,336.00	-82,690.99	10.4%
5040 Insecticide	0.00	100,000.00	-100,000.00	0.0%
5050 Clothing	306.95	3,350.00	-3,043.05	9.2%
5060 Communications	609.74	4,750.00	-4,140.26	12.8%
5090 Household	0.00	500.00	-500.00	0.0%
5100 Insurance				
5101 General, Liability, Auto	45,334.77	41,000.00	4,334.77	110.6%
5102 Aircraft	0.00	10,200.00	-10,200.00	0.0%
5103 Compensation	20,248.21	21,500.00	-1,251.79	94.2%
5104 Deductibles	0.00	1,000.00	-1,000.00	0.0%
Total 5100 Insurance	65,582.98	73,700.00	-8,117.02	89.0%
5120 Equipment Maintenance				
5121 Gas & Oil	1,413.70	22,000.00	-20,586.30	6.4%
5122 Parts, Repairs	192.77	6,500.00	-6,307.23	3.0%
5123 Shop Expense	0.00	300.00	-300.00	0.0%
5124 Gas & Oil - Aircraft	0.00	7,885.00	-7,885.00	0.0%

Fresno Westside Mosquito Abatement District
Budget Comparison by Account
July 2020

	Jul 20	Budget	\$ Over Budget	% of Budget
5125 Parts & Repairs, Aircraft	0.00	9,000.00	-9,000.00	0.0%
Total 5120 Equipment Maintenance	1,606.47	45,685.00	-44,078.53	3.5%
5130 Bldg and Grounds Maint.	193.88	4,000.00	-3,806.12	4.8%
5140 Lab Expenses	0.00	1,000.00	-1,000.00	0.0%
5150 Membership and Dues	0.00	17,000.00	-17,000.00	0.0%
5170 Office Expense	61.00	2,249.00	-2,188.00	2.7%
5180 Professional Services	0.00	19,500.00	-19,500.00	0.0%
5200 Equipment Rentals	0.00	1,000.00	-1,000.00	0.0%
5220 Small Tools	0.00	300.00	-300.00	0.0%
5230 District Special Expense				
5231 Miscellaneous	1,621.09	5,550.00	-3,928.91	29.2%
5232 Field Expenses	48.49	2,500.00	-2,451.51	1.9%
5233 Research	0.00	1,500.00	-1,500.00	0.0%
5234 Surveillance	1,118.22	20,000.00	-18,881.78	5.6%
5235 Public Education	19.80	2,500.00	-2,480.20	0.8%
5236 Aerial Management	3,680.00	19,800.00	-16,120.00	18.6%
5237 Digital Field Data License	0.00	5,950.00	-5,950.00	0.0%
Total 5230 District Special Expense	6,487.60	57,800.00	-51,312.40	11.2%
5250 Transportation				
5251 Trustees	400.00	8,000.00	-7,600.00	5.0%
5252 Travel Expenses	0.00	15,400.00	-15,400.00	0.0%
Total 5250 Transportation	400.00	23,400.00	-23,000.00	1.7%
5260 Utilities	1,159.78	13,500.00	-12,340.22	8.6%
5340 Fees & Assessments	0.00	3,500.00	-3,500.00	0.0%
5360 Bldg & Grounds Improve.	0.00	5,000.00	-5,000.00	0.0%
5370 Capital Outlay				
5372 Auto	0.00	20,000.00	-20,000.00	0.0%
5375 Field	0.00	35,000.00	-35,000.00	0.0%
Total 5370 Capital Outlay	0.00	55,000.00	-55,000.00	0.0%
5390 Long Term Debt	0.00	132,457.00	-132,457.00	0.0%
Payroll Expenses	3.50			
Total Expense	175,911.53	1,458,469.00	-1,282,557.47	12.1%
Net Ordinary Income	-175,910.77	93,602.00	-269,512.77	-187.9%
Net Income	-175,910.77	93,602.00	-269,512.77	-187.9%

Fresno Westside Mosquito Abatement District
Year to Date Comparison
July 2020

	Jul 20	Jul 19	\$ Change	% Change
Ordinary Income/Expense				
Income				
District Deposits				
Retiree's	0.00	69.86	-69.86	-100.0%
Total District Deposits	0.00	69.86	-69.86	-100.0%
Interest	0.76	1.17	-0.41	-35.0%
Total Income	0.76	71.03	-70.27	-98.9%
Gross Profit	0.76	71.03	-70.27	-98.9%
Expense				
5010 Salaries & Wages	55,695.16	56,773.37	-1,078.21	-1.9%
5020 OASDI, Retirement				
5021 OASDI	4,214.35	4,335.00	-120.65	-2.8%
5022 CalPERS Normal	5,144.11	4,639.40	504.71	10.9%
5023 Unfunded Accrued Liability	24,801.00	17,619.00	7,182.00	40.8%
Total 5020 OASDI, Retirement	34,159.46	26,593.40	7,566.06	28.5%
5030 Gr. Ins., Unemp.				
5033 Health Insurance Premiums	9,121.40	0.00	9,121.40	100.0%
5034 Health Insurance Admin.	270.00	0.00	270.00	100.0%
5035 Health Insurance Claims	87.06	0.00	87.06	100.0%
5036 Life/Dental/Vision Ins.	166.50	0.00	166.50	100.0%
5030 Gr. Ins., Unemp. - Other	0.05	6,388.51	-6,388.46	-100.0%
Total 5030 Gr. Ins., Unemp.	9,645.01	6,388.51	3,256.50	51.0%
5040 Insecticide	0.00	3,585.85	-3,585.85	-100.0%
5050 Clothing	306.95	305.27	1.68	0.6%
5060 Communications	609.74	429.02	180.72	42.1%
5090 Household	0.00	7.02	-7.02	-100.0%
5100 Insurance				
5101 General, Liability, Auto	45,334.77	32,675.73	12,659.04	38.7%
5103 Compensation	20,248.21	20,312.17	-63.96	-0.3%
Total 5100 Insurance	65,582.98	52,987.90	12,595.08	23.8%
5120 Equipment Maintenance				
5121 Gas & Oil	1,413.70	2,001.22	-587.52	-29.4%
5122 Parts, Repairs	192.77	763.77	-571.00	-74.8%
Total 5120 Equipment Maintenance	1,606.47	2,764.99	-1,158.52	-41.9%
5130 Bldg and Grounds Maint.	193.88	76.26	117.62	154.2%
5150 Membership and Dues	0.00	9,500.00	-9,500.00	-100.0%
5170 Office Expense	61.00	61.00	0.00	0.0%
5230 District Special Expense				
5231 Miscellaneous	1,621.09	2,897.64	-1,276.55	-44.1%
5232 Field Expenses	48.49	9.67	38.82	401.5%
5234 Surveillance	1,118.22	1,709.31	-591.09	-34.6%
5235 Public Education	19.80	92.11	-72.31	-78.5%

Fresno Westside Mosquito Abatement District
Year to Date Comparison
July 2020

	Jul 20	Jul 19	\$ Change	% Change
5236 Aerial Management	3,680.00	2,100.00	1,580.00	75.2%
Total 5230 District Special Expense	6,487.60	6,808.73	-321.13	-4.7%
5250 Transportation				
5251 Trustees	400.00	400.00	0.00	0.0%
5252 Travel Expenses	0.00	55.43	-55.43	-100.0%
Total 5250 Transportation	400.00	455.43	-55.43	-12.2%
5260 Utilities	1,159.78	1,278.71	-118.93	-9.3%
5380 Retiree's Insurance	0.00	69.86	-69.86	-100.0%
5500 ZikaVirus Funding				
5501 Zika Funding Equipment	0.00	0.00	0.00	0.0%
Total 5500 ZikaVirus Funding	0.00	0.00	0.00	0.0%
Payroll Expenses	3.50	0.00	3.50	100.0%
Total Expense	175,911.53	168,085.32	7,826.21	4.7%
Net Ordinary Income	-175,910.77	-168,014.29	-7,896.48	-4.7%
Net Income	-175,910.77	-168,014.29	-7,896.48	-4.7%

Fresno Westside Mosquito Abatement District
Balance Sheet Comparison
As of July 31, 2020

	Jul 31, 20	Jul 31, 19	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
CCVCJPA Deposit	514,133.94	511,303.90	2,830.04	0.6%
Fresno Co. Treasury	1,902,619.84	1,591,446.85	311,172.99	19.6%
Petty Cash	98.58	145.98	-47.40	-32.5%
Westamerica Bank	32,550.34	40,213.81	-7,663.47	-19.1%
Total Checking/Savings	2,449,402.70	2,143,110.54	306,292.16	14.3%
Accounts Receivable				
Accounts Receivable	0.00	1,580.24	-1,580.24	-100.0%
Total Accounts Receivable	0.00	1,580.24	-1,580.24	-100.0%
Total Current Assets	2,449,402.70	2,144,690.78	304,711.92	14.2%
TOTAL ASSETS	2,449,402.70	2,144,690.78	304,711.92	14.2%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
Accounts Payable	13,093.60	20,309.41	-7,215.81	-35.5%
Total Accounts Payable	13,093.60	20,309.41	-7,215.81	-35.5%
Credit Cards				
US Bank Cal Card	19,612.49	32,152.70	-12,540.21	-39.0%
Total Credit Cards	19,612.49	32,152.70	-12,540.21	-39.0%
Other Current Liabilities				
Accrued vacation	42,530.72	42,530.72	0.00	0.0%
CA-Unemp.	0.04	10.68	-10.64	-99.6%
Direct Deposit Liabilities	-1,000.00	0.00	-1,000.00	-100.0%
Insurance	2,281.70	0.00	2,281.70	100.0%
Payroll Liabilities	-1,416.85	-1,698.68	281.83	16.6%
Total Other Current Liabilities	42,395.61	40,842.72	1,552.89	3.8%
Total Current Liabilities	75,101.70	93,304.83	-18,203.13	-19.5%
Total Liabilities	75,101.70	93,304.83	-18,203.13	-19.5%
Equity				
Opening Bal Equity	886,698.38	886,698.38	0.00	0.0%
Retained Earnings	1,663,513.39	1,332,701.86	330,811.53	24.8%
Net Income	-175,910.77	-168,014.29	-7,896.48	-4.7%
Total Equity	2,374,301.00	2,051,385.95	322,915.05	15.7%
TOTAL LIABILITIES & EQUITY	2,449,402.70	2,144,690.78	304,711.92	14.2%

EXPENDITURES BY MONTH

MONTH	2018-19	2019-20	2020-21
JLY	\$154,099.84	\$168,085.32	\$175,911.53
AUG	\$107,716.60	\$170,588.11	
SEP	\$85,893.32	\$156,511.03	
OCT	\$173,001.71	\$106,202.44	
NOV	\$84,078.06	\$78,248.39	
DEC	\$83,306.86	\$69,127.27	
JAN	\$77,746.26	\$71,783.30	
FEB	\$98,990.60	\$78,488.31	
MAR	\$83,060.24	\$60,803.27	
APR	\$157,015.00	\$144,397.67	
MAY	\$105,368.06	\$84,214.73	
JUN	\$100,375.53	\$83,767.08	
YEAR	\$1,310,652.08	\$1,272,216.92	\$175,911.53

Fresno Westside Mosquito Abatement District

Reconciliation Detail

US Bank Cal Card, Period Ending 07/22/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						5,485.93
Cleared Transactions						
Charges and Cash Advances - 31 items						
Credit Card Charge	06/19/2020	Rowan	Target Specialty Pro...	X	-5,825.57	-5,825.57
Credit Card Charge	06/19/2020	Reis	Office Depot	X	-127.29	-5,952.86
Credit Card Charge	06/22/2020	Reis	Office Depot	X	-562.85	-6,515.71
Credit Card Charge	06/23/2020	Reis	Moodle	X	-56.79	-6,572.50
Credit Card Charge	06/23/2020	Reis	UPS	X	-9.16	-6,581.66
Credit Card Charge	06/24/2020	Reis	Zoom	X	-149.90	-6,731.56
Credit Card Charge	06/24/2020	Reis	Freeconferencecall....	X	-6.00	-6,737.56
Credit Card Charge	06/25/2020	Diedrich	C andT Aviation Inc....	X	-641.20	-7,378.76
Credit Card Charge	06/25/2020	Diedrich	C andT Aviation Inc....	X	-641.20	-8,019.96
Credit Card Charge	06/25/2020	Diedrich	C andT Aviation Inc....	X	-641.20	-8,661.16
Credit Card Charge	06/25/2020	Reis	Matson Alarm Co, I...	X	-198.00	-8,859.16
Bill Pmt -CCard	06/25/2020	Reis	Mid Valley Disposal	X	-78.94	-8,938.10
Credit Card Charge	06/25/2020	Rowan	Walgreens	X	-45.32	-8,983.42
Credit Card Charge	06/26/2020	Rowan	Target	X	-87.36	-9,070.78
Credit Card Charge	06/29/2020	Reis	Intuit	X	-61.00	-9,131.78
Credit Card Charge	06/30/2020	Rowan	Clarke Mosquito Co...	X	-5,836.63	-14,968.41
Credit Card Charge	06/30/2020	Reis	UPS	X	-9.16	-14,977.57
Credit Card Charge	06/30/2020	Reis	Google Cloud	X	-0.57	-14,978.14
Credit Card Charge	07/03/2020	Reis	Site Ground	X	-19.80	-14,997.94
Bill Pmt -CCard	07/04/2020	Reis	AT&T Internet	X	-53.50	-15,051.44
Bill Pmt -CCard	07/05/2020	Reis	Verizon Wireless	X	-410.51	-15,461.95
Bill Pmt -CCard	07/06/2020	Reis	City of Firebaugh	X	-125.01	-15,586.96
Bill Pmt -CCard	07/14/2020	Reis	Praxair	X	-711.41	-16,298.37
Bill Pmt -CCard	07/14/2020	Rowan	UniFirst Corporation	X	-245.56	-16,543.93
Bill Pmt -CCard	07/14/2020	Rowan	Tharps Farm Supply...	X	-77.74	-16,621.67
Bill Pmt -CCard	07/14/2020	Rowan	Big G's Auto Center	X	-64.77	-16,686.44
Bill Pmt -CCard	07/14/2020	Rowan	Ramon's Tire & Auto...	X	-25.00	-16,711.44
Bill Pmt -CCard	07/14/2020	Rowan	Manuel's Tire Service	X	-19.26	-16,730.70
Credit Card Charge	07/14/2020	Reis	UPS	X	-9.16	-16,739.86
Credit Card Charge	07/16/2020	Reis	Amazon.com	X	-117.65	-16,857.51
Credit Card Charge	07/17/2020	Reis	Kerman Floral & Gifts	X	-122.05	-16,979.56
Total Charges and Cash Advances					-16,979.56	-16,979.56
Payments and Credits - 1 item						
Check	07/16/2020	8482	US Bank Corporate ...	X	5,485.93	5,485.93
Total Cleared Transactions					-11,493.63	-11,493.63
Cleared Balance					11,493.63	16,979.56
Uncleared Transactions						
Charges and Cash Advances - 4 items						
General Journal	06/30/2019	GENRL			-2,126.03	-2,126.03
Credit Card Charge	07/21/2020	Reis	UPS		-9.16	-2,135.19
Credit Card Charge	07/22/2020	Verdugo	Amazon.com		-217.88	-2,353.07
Credit Card Charge	07/22/2020	Verdugo	Batteries Plus		-159.59	-2,512.66
Total Charges and Cash Advances					-2,512.66	-2,512.66
Total Uncleared Transactions					-2,512.66	-2,512.66

QuickBooks Payroll Services

Sent: 08/05/2020

Subject: Details of Funds to be Withdrawn

Actual funds to be withdrawn:	
Direct Deposit	\$13890.56

Total payment	\$13890.56

to be withdrawn from Westamerica Bank.

Payroll Run Summary for 08/14/2020:

Paychecks		Direct Deposit
Total		13,890.56
DD1604	Diedrich, Matt	1,359.59
DD1605	Quigley, Robert	1,690.14
DD1606	Ramos, Edward	1,332.80
DD1607	Reis, Conlin	3,330.82
DD1608	Rowan, Chance D	2,663.68
DD1609	Verdugo, Alfredo J	1,995.61
DD1610	Young, Brenda D	1,517.92

QuickBooks Payroll Services

Sent: 07/23/2020

Subject: Details of Funds to be Withdrawn

Actual funds to be withdrawn:	
Direct Deposit	\$13890.58

Total payment	\$13890.58

to be withdrawn from Westamerica Bank.

Payroll Run Summary for 07/31/2020:

Paychecks		Direct Deposit
Total		13,890.58
DD1597	Diedrich, Matt	1,359.61
DD1598	Quigley, Robert	1,690.15
DD1599	Ramos, Edward	1,332.79
DD1600	Reis, Conlin	3,330.82
DD1601	Rowan, Chance D	2,663.69
DD1602	Verdugo, Alfredo J	1,995.61
DD1603	Young, Brenda D	1,517.91

2020-21				
Blue Shield/ASI	PREMIUMS	CLAIMS	ADMIN	TOTAL
July	\$4,933.38			
9 Employees				
Claims				
Admin				
Credits				
TOTAL FOR MONTH	\$4,933.38	\$0.00	\$270.00	\$5,203.38
TOTAL TO DATE	\$4,933.38	\$0.00	\$270.00	\$5,203.38
August				
9 Employees				
Claims				
Admin				
Credits				
TOTAL FOR MONTH	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL TO DATE	\$4,933.38	\$0.00	\$270.00	\$5,203.38
September				
9 Employees				
Claims				
Admin				
Credits				
TOTAL FOR MONTH	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL TO DATE	\$4,933.38	\$0.00	\$270.00	\$5,203.38
October				
9 Employees				
Claims				
Admin				
Credits				
TOTAL FOR MONTH	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL TO DATE	\$4,933.38	\$0.00	\$270.00	\$5,203.38
November				
9 Employees				
Claims				
Admin				
Credits				
TOTAL FOR MONTH	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL TO DATE	\$4,933.38	\$0.00	\$270.00	\$5,203.38
December				
9 Employees				
Claims				
Admin				
Credits				
TOTAL FOR MONTH	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL TO DATE	\$4,933.38	\$0.00	\$270.00	\$5,203.38
January				
8 Employees				
Claims				
Admin				
Credits				
TOTAL FOR MONTH	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL TO DATE	\$4,933.38	\$0.00	\$270.00	\$5,203.38
February				
8 Employees				
Claims				
Admin				
Credits				
TOTAL FOR MONTH	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL TO DATE	\$4,933.38	\$0.00	\$270.00	\$5,203.38
March				
8 Employees				
Claims				
Admin				
Credits				
TOTAL FOR MONTH	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL TO DATE	\$4,933.38	\$0.00	\$270.00	\$5,203.38
April				
9 Employees				
Claims				
Admin				
Credits				
TOTAL FOR MONTH	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL TO DATE	\$4,933.38	\$0.00	\$270.00	\$5,203.38
May				
9 Employees				
Claims				
Admin				
Credits				
TOTAL FOR MONTH	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL TO DATE	\$4,933.38	\$0.00	\$270.00	\$5,203.38
June				
9 Employees				
Claims				
Admin				
Credits				
TOTAL FOR MONTH	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL TO DATE	\$4,933.38	\$0.00	\$270.00	\$5,203.38

TDC Aero Logistics Inc.

19255 Middle Road
Los Banos, CA 93635
(209) 704-3482 Mobile
(209) 827-0653 Fax
www.aerologicsonline.com



INVOICE
1842

DATE July 2020
NAME Fresno Westside Mosquito Abatement
ADDRESS 2555 N St.
Firebaugh, CA 93622
PHONE

DATE	DESCRIPTION	Hours	Rate	TOTAL
07/2020	Pilot Services	9.2	150.00	1,380.00
07/2020	Call Out		300.00	2,100.00
07/2020	Aircraft Management		200.00	200.00
			TOTAL	3,680.00

Payment Due Upon Receipt

TDC Aero Logistics Inc.
Ty D. Cotta - President

Thank you for the opportunity to fly with you.

FRESNO WESTSIDE MOSQUITO ABATEMENT DISTRICT

POLICY TITLE: Use of Administrative Search Warrants
POLICY NUMBER: 3180

3180.1 This policy shall govern use of administrative search warrants by the District. The District has authority, pursuant to section 2053 of the California Health and Safety Code to obtain and use an inspection/abatement warrant to carry out various aspects of its public health mission. This policy is intended to provide consistent and data-driven guidelines for administration of warrants. The District seeks to provide balance between the privacy of its residents and the need for rapid response in public health vector control efforts. In no way is this policy intended to narrow the scope of the warrants the District is able to use under current statutory or case law.

3180.2 An administrative search warrant shall be obtained every year before the start of the mosquito season (typically in January or February). The warrant request shall cover the entirety of the active mosquito season as well as potential off-season source inspections when determined to be operationally viable.

3180.3 The warrant shall be utilized only after attempts to obtain consent for a search have failed or consent is refused.

3180.3.1 If no response is obtained despite reasonable efforts to contact the homeowner, a 24-hour notice of intent to use the warrant shall be posted at the residence in a conspicuous location. If no contact is received after the 24-hr period, the warrant may be used absent expressly-refused consent.

3180.3.2: When requested by a homeowner, the District shall make reasonable efforts to schedule an inspection time when the homeowner is present.

3180.3.3: Where consent is expressly refused or there is any uncertainty regarding whether an inspection can be safely performed on the property, the Superintendent of Operations (or a designee thereof) shall seek assistance from local law enforcement that covers the area being searched.

3180.4 The use of the warrant shall be guided by operationally-relevant standards. As to a particular property to be searched, warrant use shall be predicated upon at least one of the following factors:

3180.4.1 Presence of a Known Nuisance Likely to Recur: Where a mosquito source is known to exist that is likely to recur and requires at least annual inspection to confirm mosquito production (i.e. an unmaintained swimming pool). In addition, where larval mosquitoes are detected in the publicly-accessible portion of the property that are likely to be present throughout the property (i.e. container sources).

3180.4.2 Proximity to Significant Adult Mosquito Detections: Where a detection of >25

adult mosquitoes (female or male) occurs within an adult mosquito trap, properties within a 10-mile radius for *Culex tarsalis*¹ and a 1-mile radius for *Culex quinquefasciatus*. For other species of mosquito, a determination shall be made based upon maximum observed flight distances (in relevant literature) for the particular species.

3180.4.3 Proximity to Detection of Disease in Adult Mosquitoes: Where an adult mosquito sample has tested positive for any vector borne disease, properties within the distances described in 3180.4.2.

3180.4.3 Proximity to Detection of Invasive Aedes Mosquitoes: Where an invasive *Aedes* adult or larval mosquito is detected, those properties with a .5 mile radius of the detection site based upon maximum rates of observed dispersal².

3180.5 Use of UAS: The District may, subject to compliance with state, federal and local regulations, unmanned aerial vehicles (UAS) for inspection of rural and residential areas for mosquito-producing nuisances. District inspection by UAS shall be guided by the following policies:

3180.5.1 UAS inspections of residential properties shall be conducted pursuant to an inspection and abatement warrant issued by the Fresno County Superior Court. All District use of UAS shall comply with the appropriate federal, state, and local regulations.

3180.5.2 For residential inspections, notice shall be given through either a physical posting at residences within the inspection area, or by electronic means giving at least 24-hours notice of the intended inspection and the planned times for the operation. Notice shall comply with the terms of the warrant if they are more restrictive than current policy.

3180.5.3 Inspection of open fields or other properties normally observable from a public vantage point do need to be performed under the warrant. Notice shall be given to the landowner where practicable.

3180.5.4 UAS Data Management: The District shall strive to collect and store the minimal amount of private data needed to carry out its purposes. Where feasible, live observation by UAS will be used in lieu of recorded data. Where video or imagery of residential properties is obtained, it will be stored for a period of no longer than 14 days. After this point, all imagery or video will be deleted save, where appropriate, a cropped image of a mosquito source free from any personally-identifiable information.

August 13, 2020

¹ Reisen, William K., and Hugh D. Lothrop. "Population ecology and dispersal of *Culex tarsalis* (Diptera: Culicidae) in the Coachella Valley of California." *Journal of medical entomology* 32.4 (1995): 490-502.

² Marcantonio, M., Reyes, T., and Barker, C. M.. 2019. Quantifying *Aedes aegypti* dispersal in space and time: a modeling approach. *Ecosphere* 10(12):e02977. [10.1002/ecs2.2977](https://doi.org/10.1002/ecs2.2977)

FRESNO WESTSIDE MOSQUITO ABATEMENT DISTRICT

POLICY TITLE: Unmanned Aerial System Program
POLICY NUMBER: 3190

3190.1 This policy shall govern use of Unmanned Aerial Systems (UAS) by the District. It is the intent of the District to utilize this technology to aid surveillance and control operations while ensuring that all use of UAS is focused on safety and respect for the privacy rights of individuals within the operating area. As an area where technology and regulations are constantly changing, the District's UAS Program shall be updated regularly to comply with new developments.

3190.2 The UAS Program shall be administered by the UAS Coordinator. Under the direction of the District Manager, the UAS Coordinator shall be the primary authority for the identification and approval of UAS use as part of the District's operations.

3190.3 The UAS Program shall be governed by the UAS Operations Manual.

3190.3.1 The UAS Operations Manual shall be approved by the Board of Trustees upon creation and at least every four years or sooner at the discretion of the UAS Coordinator when significant changes occur.

3190.3.2 The UAS Operations Manual shall be reviewed and updated annually by the UAS Coordinator or their designee.

3190.4 All UAS operations shall comply with federal, state, and local laws and regulations. Such rules take precedence over any non-compliant section of the UAS Operations Manual. UAS operations shall be subject to periodic (at least annual) legal review, including updates to statutory law, regulations, new legislation, and applicable case law.

FRESNO WESTSIDE MOSQUITO ABATEMENT DISTRICT

POLICY TITLE: ADMINISTRATIVE LEAVE

POLICY NUMBER: 2055

2055.1 At times, it may become necessary to authorize administrative leave so an employee can be temporarily removed from the workplace. This may occur subject to an investigation into a safety or harassment incident, in which the employee's absence is either necessary for safety or would promote a more efficient investigation. In addition, during certain large-scale emergencies, grants of temporary leave may be necessary to protect the health and safety of all employees. The purpose of this policy is to set forth guidelines for granting paid administrative leave.

2055.2 Investigatory Leave: An employee may be placed on investigatory leave, without notice, pending an investigation into potential employee misconduct or safety compliance surrounding a work-related accident.

2055.2.1 A supervisor shall immediately inform the employee of the investigatory leave and the reason it is being implemented. At the District Manager's discretion, an employee may be asked to surrender all company property at the time and be escorted from the workplace.

2055.2.2 Within three days of being placed on leave an employee shall be notified in writing of the reason for the leave, the expected length of the leave, and any scheduled hearing or proceeding in which the employee may take part. A copy of this notice shall be placed in the employee's file.

2055.2.3 Upon completion of the investigation, and dependent on its conclusion, the District Manager shall determine whether to retain the letter in the employee's file or remove it.

2055.2.4 The investigatory leave shall not exceed 80 work hours.

2055.3 Emergency Administrative Leave (EAL): Under certain emergency circumstances, the District Manager shall have the authority to grant paid administrative leave subject to the following guidelines. Employees granted EAL may be required to return to work, when feasible, to support essential operations.

2055.3.1 Events affecting district facilities: Where a local event (i.e. gas leak, flooding, communicable disease transmission) causes either a shutdown of district facilities or prevents safe access to them, EAL may be granted to all employees until the situation is resolved and the facility can be safely reopened.

2055.3.2 Major Disaster/Pandemic: In the event of a major disaster or pandemic which affects the district or its employees, EAL may be granted to all or individual staff.

2055.3.2.1 A “major disaster or pandemic” includes any event subject to a local, state, or federal declaration of emergency or disaster declaration. This definition shall be interpreted consistently with 44 CFR § 206.2(a)(17) and Cal Gov Code section 8558.

2055.3.2.2 EAL shall be granted at discretion of the manager utilizing any available guidelines provided by local, state, or federal authorities related to the triggering event.

2055.3.3 When feasible, employees on EAL shall make themselves available to return to work within one hour’s notice during their regular work period.

2055.3.4 When feasible, the district shall prioritize placing employees on remote work status before granting EAL.

2055.3.5 The District Manager shall provide a report to the Board at the first appropriate board meeting outlining all EAL granted and the reasons for granting the leave.

2055.3.6 Grants of EAL shall not exceed 80 hours.

2055.4 Limited Discretionary Administrative Leave (LDAL): The District Manager may grant limited administrative leave at their discretion when deemed necessary or appropriate.

2055.4.1 LDAL shall not exceed two working days (16 hours).

2055.4.2 The District Manager shall provide a report to the Board at the first appropriate board meeting outline all grants of LDAL and the reasons for granting the leave.

July 14, 2016

FRESNO WESTSIDE MOSQUITO ABATEMENT DISTRICT

POLICY TITLE: REMOTE WORK

POLICY NUMBER: 2085

2085.1 In rare circumstances, remote work from home (“telecommuting”) may be appropriate for the protection of health and safety of the employee or for the benefit of the District. Remote Work assignments are intended to be temporary and will allow an employee to work from home or another satellite location. Remote Work is not appropriate for all positions, and is not an entitlement. Temporary granting of Remote Work status does not alter the terms and conditions of employment. All employees on Remote Work are expected to adhere to all District policies and procedures. This policy will provide the framework for Remote Work including responsibilities, performance expectations, oversight and controls.

2085.2 Eligibility and General Requirements for all Remote Work: The following guidelines outline eligibility and performance requirements for a Remote Work schedule. The District Manager may grant a short-term (1-2 days) Remote Work schedule outside of these guidelines for limited purposes (i.e training or continuing education).

2085.2.1 The District Manager shall determine whether a position is eligible for Remote Work based upon the position’s required duties.

2085.2.2 Eligible employees shall have served in their current position for at least a year and shall have received satisfactory or higher marks for all categories in their most recent job performance evaluation.

2085.2.3 The employee must demonstrate a high degree of reliability and be able to manage deadlines effectively. Remote Work must not reduce the employee’s level of service or ability to communicate quickly and effectively with supervisors, fellow employees, and, where appropriate, the public.

2085.2.4 *Working Hours:* All employees on Remote Work status are expected to maintain their normal working hours. Non-exempt employees shall maintain a record of worked hours and send this via electronic means to the District Office at the end of each work week. Excess (overtime) hours shall not be worked with prior approval from a supervisor. Employees are responsible for taking their required break periods.

2085.2.5 *Confidentiality:* Remote Work employees are expected to take reasonable precautions to secure District equipment and information within their work space. All information related to work should be given the same level of protection as if the employee were working from the office. Reasonable measures to protect data security may include locked filing cabinets or desks, password maintenance (particularly when using personal equipment), and securing a private workspace within the home. The employee shall notify a supervisor immediately anytime there is a potential breach of confidentiality.

2085.2.6 *Safety*: Remote Work employees are expected to take reasonable steps to ensure that remote workspace is free from potential safety hazards. Employees shall maintain all proper safety practices, including ergonomic safety, while working remotely. Potential safety hazards should be corrected immediately and, if unable to be corrected adequately, should be reported immediately to the employee's supervisor. The District's worker's compensation liability for job-related accidents will continue to apply during the employee's Remote Work hours. The District assumes no responsibility for injuries that occur outside of the performance of the employee's duties or outside of approved work hours. An employee must receive prior approval before taking on any duties outside their normal scope of work while on Remote Work status.

2085.2.7 Failure to comply with any of the above or any other District rules, policies, practices, or supervisor instructions may result in termination of Remote Work status or greater disciplinary actions, up to and including termination of employment.

2085.3 *Voluntary Remote Work Schedule*: The District may provide an employee the option to undertake a Remote Work schedule. This arrangement may be changed at any time by either the District or the employee.

2085.3.1 The District may provide equipment for the employee to take home. District equipment may only be used for District business and the employee shall take care to ensure all equipment is used properly. Maintenance and repair of issued equipment shall be the responsibility of the District. The District may request the immediate return of District-issued equipment at any time and for any reason. If an employee chooses to use their own equipment for Remote Work, the employee is responsible for all maintenance and repair of said items and the District shall not be responsible for damages, repairs, or replacement of employee-owned equipment.

2085.3.2 This is a voluntary status and not necessary for the performance of the employee's job. Therefore, the District shall not be responsible for any costs associated with the employee's voluntary Remote Work status.

2085.4 *Mandatory Remote Work Schedule*: Under certain extreme conditions, an employee may be required to work remotely for a limited period of time.

2085.4.1 The District shall provide all necessary equipment for the employee to work remotely. This will include access to District-provided internet through a connected tablet/mobile device or internet hotspot. District equipment may only be used for District business and the employee shall take care to ensure all equipment is used properly. Maintenance and repair of issued equipment shall be the responsibility of the District. The District may request the immediate return of District-issued equipment at any time and for any reason. If an employee chooses to use their own equipment for Remote Work, the employee is responsible for all maintenance and repair of said items and the District shall not be responsible for damages, repairs, or replacement of employee-owned equipment

2085.4.2 Any costs associated with mandatory Remote Work status for which an employee expects reimbursement must be approved by the District Manager prior to such costs being incurred. Employees are expected to use the provided equipment and District-issued internet access, and the District shall not be liable for costs of the employee's internet access if they choose to use their personal service instead. Reasonable requests for cost reimbursement will be granted as the sole discretion of the District Manager.

September 10, 2020

FRESNO WESTSIDE MOSQUITO ABATEMENT DISTRICT
CAPITAL OUTLAY 19-20

ACCT	DESCRIPTION	AMOUNT
5350	LAND	252,291.30
5360	BUILDING & IMPROVEMENTS	2,515,755.97
5371	OFFICE EXPENSE	60,054.51
5372	VEHICLES	262,461.91
5373	AIRCRAFT	155,789.44
5375	FIELD EQUIPMENT	170,819.50
TOTAL	CAPITAL OUTLAY	\$3,417,172.63

5350 - LAND

DATE	DESCRIPTION	AMOUNT
1960	LAND (for office)	5,001.22
1960	IMPROVEMENTS	1,841.88
2011	Land (Office relocation)	245,448.20
TOTAL	LAND	\$252,291.30

5360 - BUILDINGS & IMPROVEMENTS

DATE	DESCRIPTION	AMOUNT
1960	Buildings	19,333.81
1960	Shop Building	27,729.39
1969	Warehouse	11,428.83
2005	Royal Wolf 40' Portable Storage Container	3,239.25
2013	Large Hangar on Mendota Airport	10,000.00
2013	Small Hangar on Mendota Airport	5,000.00
2014	New Admin Building/Expansion Project	2,415,583.00
2017	8x20 Portable Storage Container	2,958.52
*2019	EV Charging Stations	20,483.17
TOTAL	BUILDING & IMPROVEMENTS	\$2,515,755.97

FRESNO WESTSIDE MOSQUITO ABATEMENT DISTRICT
CAPITAL OUTLAY 19-20

5371 - OFFICE EQUIPMENT

DATE	DESCRIPTION	SERIAL NUMBER	AMOUNT
8/2007	Sub zero Freezer	S8002327	4,459.51
3/2017	Frontier Precision Field Seeker (Data Program)		20,595.00
2/6/2018	Frontier Precision Custom Improvement to Field Seeker (Geospatial Value Plan)		35,000.00
TOTAL			\$60,054.51

5372 - VEHICLES

DATE	DESCRIPTION	SERIAL NUMBER		AMOUNT
06/24/98	1998 GMC/ST15/Sonoma PU/V6 - 4WD	1GTD14X6W8532126	Vehicle #04	16,777.42
04/15/04	2004 Ford/Ranger/Reg Cab PU/V6 - 2WD	1FTYR10U64PB05253	Vehicle #02	12,644.19
10/14/05	2006 Jeep/Wranger/Rt Hand Side/V6 - 4WD	1J4F449S76P721629	Vehicle #11	21,069.27
02/07/07	2008 Ford/F250/PU/ V8 - 4WD	1FTNF21528EA15396	Vehicle #09	20,095.34
02/11/08	2008 Ford/F150/Reg Cab PU/V8 - 2 WD	1FTRF12W58KC29058	Vehicle #08	16,092.28
03/20/09	2009 Ford/F150/Reg Cab PU/V8 - 2 WD	1FTRF14W79KB56306	Vehicle #12	19,405.33
09/15/09	2010 Ford/Escape/SUV	1FMCO0C76AKA30244	Vehicle #07	19,003.18
10/14/09	2010 Ford/F150/Reg Cab PU/V8 - 2 WD	1FTMF1CW8AKA50057	Vehicle #13	17,592.96
05/31/11	2011 Ford/F 150/Reg Cab PU	1FTMF1CF4BKD62720	Vehicle #01	17,275.84
05/31/11	2011 Ford/F 150/Reg Cab PU	1FTMF1CF8BKD62719	Vehicle #03	17,275.84
01/13/12	2012 Ford/F 150/Reg Cab PU	1FTMF1CF2CKD16630	Vehicle #06	18,489.75
6/2/2015	2015 Chevy/Silverado/Reg Cab PU	1GCNCPEC0FZ318889	Vehicle #14	24,146.99
4/25/2018	2018 Chevy/Silverado 1500/Double Cab PU	1GCRCNEH0JZ278629	Vehicle #05	22,339.09
8/19/2019	2019 Chevy/Bolt - Electric	1G1FY6S01K4146088	Vehicle #10	35,199.15
TOTAL			VEHICLES	\$262,461.91

*ADD 2019 CHEVY BOLT - ELECTRIC CAR

FRESNO WESTSIDE MOSQUITO ABATEMENT DISTRICT
CAPITAL OUTLAY 19-20

5373 - AIRCRAFT

DATE	DESCRIPTION	SERIAL NUMBER	AMOUNT
1/9/2013	1979 Piper	36-7902027	135,281.25
3/7/2013	(2) Micronairs		3,628.55
2018	Bantam GPS Unit (Parts & Labor)		16879.64
TOTAL	AIRCRAFT		\$155,789.44

5375 - FIELD

DATE	DESCRIPTION	SERIAL NUMBER	AMOUNT
2000	Nurse Rig Tank		1,213.59
2003	NTSC Spray Rig	03B-1505-RS	2,999.06
2005	Wolverine Fogger	301034	6,046.60
2005	Polaris Ranger/ATV	4XARD50A15D734493	9,453.32
2007	Hard Top for Ranger		2,986.79
10/06	Arrow Gun Mozzie Fogger 5.5	100-068	7,396.00
2006	Wolverine Fogger	301049	6,154.58
2007	Load Trailer 83 X20 Tach	4ZECF202771025129	4,479.00
2007	Trap Wagon	1J9DE2D257F015168	10,210.64
7/09	Cougar Smart Flow Fogger w/Radar	12872SMART	8,238.51
7/8/2013	ULV Fogger		11,996.75
8/4/2015	Ranger X-Treme Mist Sprayer	URX-40-R15	6,396.04
1/21/2016	Power Sprayer and spray hose		3,530.21
2017	Honda Rancher	1HFTE4005H4304263	6,383.46
10/23/17	BT Sprayer w/trailer	28072	40,224.38
10/31/18	Yale Forklift w/Cage	A390V0836S	22,242.74
5/17/2019	Swellpro Splashdrone 3+ w/4K 3-Axis Camera	1912-SD3+-0390-V01	1,983.00
**8/16/2019	Club Car Carryall - Golf Cart	5J5L526BLA052884	18,884.83
TOTAL	FIELD		\$170,819.50

** Add CLUB CAR CARRYALL - GOLF CART