

**FRESNO WESTSIDE MOSQUITO ABATEMENT DISTRICT
BOARD OF TRUSTEES MEETING
District Office, 2555 N Street, Firebaugh, California**

March 14, 2024 - 12:45 p.m.

**Fresno Westside Mosquito Abatement District, Monthly Regular Board Meeting
Thursday, March 14, 2024 · 12:45 – 3:45pm**

Google Meet joining info

Video call link: <https://meet.google.com/xip-rhek-mcy>

Or dial: (US) +1 513-816-1165 PIN: 997 383 005#

More phone numbers: <https://tel.meet/xip-rhek-mcy?pin=6501739461115>

AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. GENERAL CONSENT ITEMS

- a) MINUTES OF THE LAST MEETING
- b) CHECKS FOR RATIFICATION
- c) CHECKS FOR APPROVAL
- d) FINANCIAL REPORTS

5. PUBLIC COMMENT

This portion of the meeting is reserved for persons desiring to address the Board on any public matter within the Board's jurisdiction. The Board President may impose a time limit on said comments.

6. APPROVAL OF ADDITIONAL ITEMS TO THE AGENDA

(Requires $\frac{2}{3}$ Board approval)

7. STAFF REPORTS AND INFORMATION

- a) OPERATIONS AND LEGISLATIVE REPORT

District staff will update the Board on District operations, legislative and regulatory issues, mosquito conditions, staffing and program plans for the oncoming season and other issues of importance to this District.

- b) MEETING REPORTS

The Manager will present an oral report of all meetings attended since the last board meeting.

- AMCA Annual Meeting, March 4th-7th, Dallas, TX.

c) **UPCOMING MEETINGS**

The Manager will inform the Board of upcoming meetings. Decisions may be made regarding attendance by staff and/or trustees at these meetings.

- SDRMA Spring Education Day, March 26, 2024, Sacramento, CA
- AMCA Washington Days Conference, May 13-15, 2024, Washington DC.
- PacVec Annual Meeting, April 4-5, 2024, Tempe, AZ

8. ACTION – Action may be taken on any item on the agenda. Items in this section are expected to have action taken at this meeting.

a) **BOARD REDUCTION RESOLUTION**

The Board will consider a resolution reducing the size of the Board from seven members to five members.

Resolution # 301

b) **BIOLOGICAL CONTROL STATION PROJECT**

The Board will discuss the creation of a fish rearing facility on site.

c) **AERIAL SERVICES JPA**

The Board will discuss the formation of a Joint Powers Agency for Aerial Services.

d) **PRELIMINARY BUDGET DISCUSSION**

The Manager will present some preliminary budget items to the Board.

e) **DECLARATION OF SURPLUS PROPERTY**

The Manager will present property , if any , eligible for surplus declaration.

f) **POLICY CHANGE, POLICY 2205: SECURITY AND WP VIOLENCE**

The Board will consider changes to the Workplace Violence policies and programs pursuant to recent legislation.

9. TRUSTEE ISSUES

a) **TRUSTEE REPORTS AND QUESTIONS**

The Trustees will report on mosquito conditions and public opinion in their

respective areas. Any questions or problems will be presented to staff.

10. REQUEST FOR FUTURE AGENDA ITEMS - The Board President will entertain suggestions for future agenda items.

11. ADJOURNMENT - Next meeting will be held on **April 11, 2024.**

Accessible Public Meetings: Upon request, the Fresno Westside Mosquito Abatement District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and a brief description of the requested materials and preferred alternative format or auxiliary aid or service at least eight (8) days before the meeting. Requests should be sent to: Fresno Westside Mosquito Abatement District, 2555 N Street, Firebaugh, CA 93622 or creis@fresnowestmosquito.com.

Fresno Westside Mosquito Abatement District
Checks for Ratification
January 16 through March 13, 2024

Date	Num	Name	Memo	Amount
Jan 16 - Mar 13, 24				
01/30/2024		QuickBooks Payroll Service	Created by Payroll Service on 01/23/2024	-17,161.85
01/31/2024		Angela Patlan Diedrich	Case 12 CE FL 04871	-500.00
01/30/2024		QuickBooks Payroll Service	Created by Direct Deposit Service on 01/24...	-1.75
02/14/2024		QuickBooks Payroll Service	Created by Payroll Service on 02/06/2024	-17,227.74
02/15/2024		Angela Patlan Diedrich	Case 12 CE FL 04871	-500.00
02/14/2024		QuickBooks Payroll Service	Created by Direct Deposit Service on 02/07...	-1.75
02/28/2024		QuickBooks Payroll Service	Created by Payroll Service on 02/14/2024	-17,135.44
02/29/2024		Angela Patlan Diedrich	Case 12 CE FL 04871	-500.00
02/28/2024		QuickBooks Payroll Service	Created by Direct Deposit Service on 02/14...	-1.75
02/15/2024	Auto Pay	Pacific Gas & Electric Co.	Gas & Electric	-1,781.55
03/01/2024	AutoPay	Blue Shield of California	Health Ins. Premium_October_2023	-5,974.18
02/01/2024	AutoPay	Blue Shield of California	Health Ins. Premium_February_2024	-5,974.18
03/04/2024	AutoPay	Pacific Gas & Electric Co.	Gas & Electric	-568.75
02/22/2024	AutoPay	Verizon Wireless	Internet_February	-40.01
01/23/2024	AutoPay	Verizon Wireless	Internet_January	-40.07
01/31/2024	E-Pay	VOYA Institutional Trust Co.	Def Comp	-150.00
01/31/2024	E-Pay	FRESNO WESTSIDE M.A.D.	FIT, MED, OASDI	-6,270.74
01/31/2024	E-Pay	FRESNO WESTSIDE M.A.D.	CA- St Tax	-578.58
01/31/2024	E-Pay	Calpers 457	Def Comp	-3,850.00
01/31/2024	E-Pay	FRESNO WESTSIDE M.A.D.	CalPERS Classic	-7,434.80
01/31/2024	E-Pay	FRESNO WESTSIDE M.A.D.	CalPERS PEPRA	-2,719.85
02/01/2024	E-Pay	Mutual of Omaha	Life Insurance_February	-126.85
02/15/2024	E-Pay	VOYA Institutional Trust Co.	Def Comp	-150.00
02/15/2024	E-Pay	FRESNO WESTSIDE M.A.D.	FIT, MED, OASDI	-6,322.56
02/15/2024	E-Pay	FRESNO WESTSIDE M.A.D.	CA - St Tax	-575.38
02/29/2024	E-Pay	VOYA Institutional Trust Co.	Def Comp	-150.00
02/29/2024	E-Pay	Calpers 457	Def Comp	-3,850.00
02/29/2024	E-Pay	FRESNO WESTSIDE M.A.D.	CalPERS Classic	-7,434.80
02/29/2024	E-Pay	FRESNO WESTSIDE M.A.D.	CalPERS PEPRA	-2,719.85
02/29/2024	E-Pay	FRESNO WESTSIDE M.A.D.	FIT, MED, OASDI	-6,286.36
02/29/2024	E-Pay	FRESNO WESTSIDE M.A.D.	698-1686-6	-576.25
03/01/2024	E-Pay	Mutual of Omaha	Life Insurance_March	-126.85
01/31/2024	DD2212	Diedrich, Matt	Direct Deposit	0.00
01/31/2024	DD2213	Quigley, Robert	Direct Deposit	0.00
01/31/2024	DD2214	Ramos, Edward	Direct Deposit	0.00
01/31/2024	DD2215	Reis, Conlin	Direct Deposit	0.00
01/31/2024	DD2216	Rowan, Chance D	Direct Deposit	0.00
01/31/2024	DD2217	Verdugo, Alfredo J	Direct Deposit	0.00
01/31/2024	DD2218	Young, Brenda D	Direct Deposit	0.00
02/15/2024	DD2219	Capuchino, S. Leo	Direct Deposit	0.00
02/15/2024	DD2220	Diedrich, Matt	Direct Deposit	0.00
02/15/2024	DD2221	Quigley, Robert	Direct Deposit	0.00
02/15/2024	DD2222	Ramos, Edward	Direct Deposit	0.00
02/15/2024	DD2223	Reis, Conlin	Direct Deposit	0.00
02/15/2024	DD2224	Rowan, Chance D	Direct Deposit	0.00
02/15/2024	DD2225	Verdugo, Alfredo J	Direct Deposit	0.00
02/15/2024	DD2226	Young, Brenda D	Direct Deposit	0.00
02/29/2024	DD2227	Diedrich, Matt	Direct Deposit	0.00

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Fresno Westside Mosquito Abatement District
Checks for Ratification
January 16 through March 13, 2024

Date	Num	Name	Memo	Amount
02/29/2024	DD2228	Quigley, Robert	Direct Deposit	0.00
02/29/2024	DD2229	Ramos, Edward	Direct Deposit	0.00
02/29/2024	DD2230	Reis, Conlin	Direct Deposit	0.00
02/29/2024	DD2231	Rowan, Chance D	Direct Deposit	0.00
02/29/2024	DD2232	Verdugo, Alfredo J	Direct Deposit	0.00
02/29/2024	DD2233	Young, Brenda D	Direct Deposit	0.00
01/31/2024	9266	Chapman, Brian	Pay Period 01/16/2024 - 01/31/2024	-1,841.48
02/08/2024	9267	ASI Administrative Solutions	Claiims	-105.86
02/08/2024	9268	ASI Administrative Solutions	Admin & MERP	-410.00
02/08/2024	9269	AT&T - CALNET	Office phones	-100.08
02/08/2024	9270	California Special Districts Association	2024 Membership Dues	-6,500.00
02/08/2024	9271	Guthrie Petroleum	505 gallons gas	-2,015.10
02/08/2024	9272	SDRMA	Dental - Vision_March	-523.93
02/08/2024	9273	TDC Aero Logistics Inc.	Aircraft Management	-346.00
02/08/2024	9274	US Bank Corporate Payment Systems	CalCard Payment	-4,607.95
02/15/2024	9275	Felker, Robert	Trustee in-lieu_January	-92.35
02/15/2024	9276	Ram, Rene	Trustee in-lieu_January	-92.35
02/15/2024	9277	Williams, Frank	Trustee in-lieu_January	-92.35
02/15/2024	9278	Chapman, Brian	Pay Period 02/01/2024 - 02/15/2024	-1,841.46
02/20/2024	9279	ASI Administrative Solutions	Claims_2239 - 2241	-210.40
02/20/2024	9280	Chance Rowan	Per Diem_AMCA Annual	-245.50
02/20/2024	9281	Conlin D. Reis	Per Diem_AMCA Annual	-245.50
02/20/2024	9282	SOLAR MAINTENANCE PRO'S INC	Solar Install down payment	-1,000.00
02/29/2024	9283	Chapman, Brian	Pay Period 02/16/2024 - 02/29/2024	-1,841.47
02/12/2024	305599	FRESNO WESTSIDE M.A.D.	Replenish revolving account	-95,000.00
02/12/2024	305599	FRESNO WESTSIDE M.A.D.	Replenish revolving account	95,000.00
Jan 16 - Mar 13, 24				-138,843.67

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Fresno Westside Mosquito Abatement District
Checks for Approval
March 14 - 15, 2024

Date	Num	Name	Memo	Amount
Mar 14 - 15, 24				
03/15/2024		Angela Patlan Diedrich	Case 12 CE FL 04871	-500.00
03/14/2024		QuickBooks Payroll Service	Created by Payroll Service on 03/08/2024	-17,177.81
03/14/2024		QuickBooks Payroll Service	Created by Direct Deposit Service on 03/08/2024	-1.75
03/15/2024	E-Pay	VOYA Institutional Trust Co.	Def Comp	-150.00
03/15/2024	E-Pay	FRESNO WESTSIDE M.A.D.	FIT, MED, OASDI	-6,275.72
03/15/2024	E-Pay	FRESNO WESTSIDE M.A.D.	CA- St Tax	-577.80
03/15/2024	DD2234	Diedrich, Matt	Direct Deposit	0.00
03/15/2024	DD2235	Quigley, Robert	Direct Deposit	0.00
03/15/2024	DD2236	Ramos, Edward	Direct Deposit	0.00
03/15/2024	DD2237	Reis, Conlin	Direct Deposit	0.00
03/15/2024	DD2238	Rowan, Chance D	Direct Deposit	0.00
03/15/2024	DD2239	Verdugo, Alfredo J	Direct Deposit	0.00
03/15/2024	DD2240	Young, Brenda D	Direct Deposit	0.00
03/14/2024	9284	ASI Administrative Solutions	Admin_March	-280.00
03/14/2024	9285	ASI Administrative Solutions	Claims_2242	-52.19
03/14/2024	9286	AT&T - CALNET	Office phones	-200.05
03/14/2024	9287	Guthrie Petroleum	460 gallons gas	-1,977.63
03/14/2024	9288	SCI CONSULTING GROUP	23-24 Assessment Admin	-7,145.00
03/14/2024	9289	TDC Aero Logistics Inc.	aircraft Management_February	-913.04
03/14/2024	9290	US Bank Corporate Payment Systems	CalCard Payment	-6,834.05
03/15/2024	9291	Chapman, Brian	Pay Period 03/01/2024 - 03/15/2024	-1,841.47
03/15/2024	305600	FRESNO WESTSIDE M.A.D.	Replenish revolving account	-92,000.00
03/15/2024	305600	FRESNO WESTSIDE M.A.D.	Replenish revolving account	92,000.00
Mar 14 - 15, 24				-43,926.51

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Accrual Basis

Fresno Westside Mosquito Abatement District

Profit & Loss

February 2024

	Feb 24	Feb 23
Ordinary Income/Expense		
Income		
District Deposits	0.00	20.00
Interest	1.53	0.59
Taxes - Property	2,087.44	1,075.37
Total Income	2,088.97	1,095.96
Gross Profit	2,088.97	1,095.96
Expense		
5010 Salaries & Wages	57,234.44	54,544.02
5020 OASDI, Retirement		
5021 OASDI	4,367.96	4,123.21
5022 CalPERS Normal	6,049.61	5,115.54
Total 5020 OASDI, Retirement	10,417.57	9,238.75
5030 Gr. Ins., Unemp.		
5032 Unemp.	350.63	492.05
5033 Health Insurance Premiums	5,489.64	9,366.88
5034 Health Insurance Admin.	0.00	260.00
5035 Health Insurance Claims	262.59	1,375.49
5036 Life/Dental/Vision Ins.	74.00	330.62
5030 Gr. Ins., Unemp. - Other	0.00	0.00
Total 5030 Gr. Ins., Unemp.	6,176.86	11,825.04
5040 Insecticide	-396.11	-259.77
5050 Clothing	258.72	225.37
5060 Communications	358.35	301.92
5090 Household	0.00	203.17
5120 Equipment Maintenance		
5121 Gas & Oil	0.00	1,237.48
5122 Parts, Repairs	184.26	745.24
5123 Shop Expense	1,060.52	98.13
5124 Gas & Oil - Aircraft	567.04	0.00
Total 5120 Equipment Maintenance	1,811.82	2,080.85
5130 Bldg and Grounds Maint.	1,061.46	96.08
5150 Membership and Dues	535.00	0.00
5170 Office Expense	20.00	533.21
5230 District Special Expense		
5231 Miscellaneous	21.00	1,438.12
5232 Field Expenses	212.18	0.00
5236 Aerial Management	346.00	330.00

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Accrual Basis

Fresno Westside Mosquito Abatement District
Profit & Loss
February 2024

	Feb 24	Feb 23
Total 5230 District Special Expense	579.18	1,768.12
5250 Transportation		
5251 Trustees	400.00	400.00
5252 Travel Expenses	1,114.86	989.68
Total 5250 Transportation	1,514.86	1,389.68
5260 Utilities	664.13	1,630.72
5360 Bldg & Grounds Improve.	-1,000.00	141,540.00
5370 Capital Outlay		
5371 Office	0.00	102.50
Total 5370 Capital Outlay	0.00	102.50
Payroll Expenses	3.50	3.50
Total Expense	79,239.78	225,223.16
Net Ordinary Income	-77,150.81	-224,127.20
Net Income	<u>-77,150.81</u>	<u>-224,127.20</u>

Fresno Westside Mosquito Abatement District
Budget Comparison by Account
Jul 2023 through February 2024

	Jul '23 - Feb 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
District Deposits	2,705.39	2,700.00	5.39	100.2%
Interest	18,506.68	20,000.00	-1,493.32	92.5%
Other Charge	50,386.55	60,000.00	-9,613.45	84.0%
Taxes - Benefit Assessment	333,198.77	660,680.00	-327,481.23	50.4%
Taxes - Property	614,158.63	1,117,950.00	-503,791.37	54.9%
Total Income	1,018,956.02	1,861,330.00	-842,373.98	54.7%
Gross Profit	1,018,956.02	1,861,330.00	-842,373.98	54.7%
Expense				
5010 Salaries & Wages	480,864.08	741,874.00	-261,009.92	64.8%
5020 OASDI, Retirement				
5021 OASDI	36,641.34	57,333.00	-20,691.66	63.9%
5022 CalPERS Normal	48,396.88	67,611.00	-19,214.12	71.6%
5023 Unfunded Accrued Liability	37,513.00	47,087.00	-9,574.00	79.7%
Total 5020 OASDI, Retirement	122,551.22	172,031.00	-49,479.78	71.2%
5030 Gr. Ins., Unemp.				
5032 Unemp.	3,472.00	4,774.00	-1,302.00	72.7%
5033 Health Insurance Premiums	38,273.72	57,609.00	-19,335.28	66.4%
5034 Health Insurance Admin.	1,970.00	3,280.00	-1,310.00	60.1%
5035 Health Insurance Claims	7,915.10	23,033.00	-15,117.90	34.4%
5036 Life/Dental/Vision Ins.	3,560.44	6,900.00	-3,339.56	51.6%
5030 Gr. Ins., Unemp. - Other	0.00			
Total 5030 Gr. Ins., Unemp.	55,191.26	95,596.00	-40,404.74	57.7%
5040 Insecticide	44,225.39	150,000.00	-105,774.61	29.5%
5050 Clothing	2,180.48	3,875.00	-1,694.52	56.3%
5060 Communications	6,064.95	8,925.00	-2,860.05	68.0%
5090 Household	383.53	500.00	-116.47	76.7%
5100 Insurance				
5101 General, Liability, Auto	40,664.11	40,862.00	-197.89	99.5%
5102 Aircraft	0.00	11,500.00	-11,500.00	0.0%
5103 Compensation	17,177.85	21,174.00	-3,996.15	81.1%
5104 Deductibles	0.00	1,000.00	-1,000.00	0.0%
Total 5100 Insurance	57,841.96	74,536.00	-16,694.04	77.6%
5120 Equipment Maintenance				
5121 Gas & Oil	18,184.60	33,500.00	-15,315.40	54.3%
5122 Parts, Repairs	6,852.13	6,500.00	352.13	105.4%
5123 Shop Expense	2,450.32	300.00	2,150.32	816.8%
5124 Gas & Oil - Aircraft	3,752.66	10,450.00	-6,697.34	35.9%

Fresno Westside Mosquito Abatement District
Budget Comparison by Account
July 2023 through February 2024

	Jul '23 - Feb 24	Budget	\$ Over Budget	% of Budget
5125 Parts & Repairs, Aircraft	80,094.44	9,000.00	71,094.44	889.9%
Total 5120 Equipment Maintenance	111,334.15	59,750.00	51,584.15	186.3%
5130 Bldg and Grounds Maint.	4,546.25	4,230.00	316.25	107.5%
5140 Lab Expenses	1,245.73	1,000.00	245.73	124.6%
5150 Membership and Dues	19,420.00	17,700.00	1,720.00	109.7%
5170 Office Expense	609.15	3,065.00	-2,455.85	19.9%
5180 Professional Services	23,452.07	22,000.00	1,452.07	106.6%
5200 Equipment Rentals	0.00	1,000.00	-1,000.00	0.0%
5220 Small Tools	432.32	300.00	132.32	144.1%
5230 District Special Expense				
5231 Miscellaneous	2,805.67	5,550.00	-2,744.33	50.6%
5232 Field Expenses	904.70	2,500.00	-1,595.30	36.2%
5233 Research	21.58	1,500.00	-1,478.42	1.4%
5234 Surveillance	13,000.12	21,000.00	-7,999.88	61.9%
5235 Public Education	21.95	2,500.00	-2,478.05	0.9%
5236 Aerial Management	16,779.50	23,100.00	-6,320.50	72.6%
5237 Digital Field Data License	423.42	7,200.00	-6,776.58	5.9%
Total 5230 District Special Expense	33,956.94	63,350.00	-29,393.06	53.6%
5250 Transportation				
5251 Trustees	3,000.00	8,000.00	-5,000.00	37.5%
5252 Travel Expenses	11,029.57	15,400.00	-4,370.43	71.6%
Total 5250 Transportation	14,029.57	23,400.00	-9,370.43	60.0%
5260 Utilities	12,107.60	18,000.00	-5,892.40	67.3%
5340 Fees & Assessments	107.24	3,500.00	-3,392.76	3.1%
5360 Bldg & Grounds Improve.	-1,000.00			
5370 Capital Outlay				
5371 Office	0.00	0.00	0.00	0.0%
5372 Auto	29,493.73	30,000.00	-506.27	98.3%
5373 Aircraft	3,260.36			
5375 Field	0.00	100,000.00	-100,000.00	0.0%
Total 5370 Capital Outlay	32,754.09	130,000.00	-97,245.91	25.2%
5390 Long Term Debt	66,228.07	132,456.00	-66,227.93	50.0%
Payroll Expenses	28.00			
Total Expense	1,088,554.05	1,727,088.00	-638,533.95	63.0%
Net Ordinary Income	-69,598.03	134,242.00	-203,840.03	-51.8%
Net Income	-69,598.03	134,242.00	-203,840.03	-51.8%

Fresno Westside Mosquito Abatement District
Year to Date Comparison
July 2023 through February 2024

	Jul '23 - Feb 24	Jul '22 - Feb 23	\$ Change	% Change
Ordinary Income/Expense				
Income				
District Deposits	2,705.39	1,785.54	919.85	51.5%
Interest	18,506.68	10,315.87	8,190.81	79.4%
Other Charge	50,386.55	51,986.84	-1,600.29	-3.1%
Taxes - Benefit Assessment	333,198.77	320,412.83	12,785.94	4.0%
Taxes - Property	614,158.63	565,905.54	48,253.09	8.5%
Total Income	1,018,956.02	950,406.62	68,549.40	7.2%
Gross Profit	1,018,956.02	950,406.62	68,549.40	7.2%
Expense				
5010 Salaries & Wages	480,864.08	478,393.52	2,470.56	0.5%
5020 OASDI, Retirement				
5021 OASDI	36,641.34	35,244.05	1,397.29	4.0%
5022 CalPERS Normal	48,396.88	41,099.67	7,297.21	17.8%
5023 Unfunded Accrued Liability	37,513.00	45,475.00	-7,962.00	-17.5%
Total 5020 OASDI, Retirement	122,551.22	121,818.72	732.50	0.6%
5030 Gr. Ins., Unemp.				
5032 Unemp.	3,472.00	4,019.19	-547.19	-13.6%
5033 Health Insurance Premiums	38,273.72	38,976.91	-703.19	-1.8%
5034 Health Insurance Admin.	1,970.00	2,262.50	-292.50	-12.9%
5035 Health Insurance Claims	7,915.10	12,211.48	-4,296.38	-35.2%
5036 Life/Dental/Vision Ins.	3,560.44	2,690.87	869.57	32.3%
5030 Gr. Ins., Unemp. - Other	0.00	0.00	0.00	0.0%
Total 5030 Gr. Ins., Unemp.	55,191.26	60,160.95	-4,969.69	-8.3%
5040 Insecticide	44,225.39	41,096.01	3,129.38	7.6%
5050 Clothing	2,180.48	2,243.19	-62.71	-2.8%
5060 Communications	6,064.95	4,253.80	1,811.15	42.6%
5090 Household	383.53	419.19	-35.66	-8.5%
5100 Insurance				
5101 General, Liability, Auto	40,664.11	35,993.15	4,670.96	13.0%
5102 Aircraft	0.00	-338.00	338.00	100.0%
5103 Compensation	17,177.85	17,946.05	-768.20	-4.3%
Total 5100 Insurance	57,841.96	53,601.20	4,240.76	7.9%
5120 Equipment Maintenance				
5121 Gas & Oil	18,184.60	17,792.37	392.23	2.2%
5122 Parts, Repairs	6,852.13	4,190.71	2,661.42	63.5%
5123 Shop Expense	2,450.32	1,051.02	1,399.30	133.1%
5124 Gas & Oil - Aircraft	3,752.66	3,052.69	699.97	22.9%

Fresno Westside Mosquito Abatement District
Year to Date Comparison
July 2023 through February 2024

	Jul '23 - Feb 24	Jul '22 - Feb 23	\$ Change	% Change
5125 Parts & Repairs, Aircraft	80,094.44	7,370.41	72,724.03	986.7%
Total 5120 Equipment Maintenance	111,334.15	33,457.20	77,876.95	232.8%
5130 Bldg and Grounds Maint.	4,546.25	3,201.92	1,344.33	42.0%
5140 Lab Expenses	1,245.73	0.00	1,245.73	100.0%
5150 Membership and Dues	19,420.00	17,131.00	2,289.00	13.4%
5170 Office Expense	609.15	2,585.27	-1,976.12	-76.4%
5180 Professional Services	23,452.07	22,350.44	1,101.63	4.9%
5220 Small Tools	432.32	0.00	432.32	100.0%
5230 District Special Expense				
5231 Miscellaneous	2,805.67	10,284.77	-7,479.10	-72.7%
5232 Field Expenses	904.70	2,178.61	-1,273.91	-58.5%
5233 Research	21.58	36.60	-15.02	-41.0%
5234 Surveillance	13,000.12	16,525.15	-3,525.03	-21.3%
5235 Public Education	21.95	252.41	-230.46	-91.3%
5236 Aerial Management	16,779.50	15,255.00	1,524.50	10.0%
5237 Digital Field Data License	423.42	0.00	423.42	100.0%
Total 5230 District Special Expense	33,956.94	44,532.54	-10,575.60	-23.8%
5250 Transportation				
5251 Trustees	3,000.00	2,700.00	300.00	11.1%
5252 Travel Expenses	11,029.57	5,183.70	5,845.87	112.8%
Total 5250 Transportation	14,029.57	7,883.70	6,145.87	78.0%
5260 Utilities	12,107.60	12,899.92	-792.32	-6.1%
5340 Fees & Assessments	107.24	104.12	3.12	3.0%
5360 Bldg & Grounds Improve.	-1,000.00	141,540.00	-142,540.00	-100.7%
5370 Capital Outlay				
5371 Office	0.00	2,303.55	-2,303.55	-100.0%
5372 Auto	29,493.73	0.00	29,493.73	100.0%
5373 Aircraft	3,260.36	0.00	3,260.36	100.0%
5375 Field	0.00	5,003.57	-5,003.57	-100.0%
Total 5370 Capital Outlay	32,754.09	7,307.12	25,446.97	348.3%
5390 Long Term Debt	66,228.07	66,228.07	0.00	0.0%
Payroll Expenses	28.00	28.00	0.00	0.0%
Total Expense	1,088,554.05	1,121,235.88	-32,681.83	-2.9%
Net Ordinary Income	-69,598.03	-170,829.26	101,231.23	59.3%
Net Income	-69,598.03	-170,829.26	101,231.23	59.3%

Fresno Westside Mosquito Abatement District
Balance Sheet Comparison
As of February 29, 2024

	Feb 29, 24	Feb 28, 23	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
CCVCJPA Deposit	549,112.32	537,515.29	11,597.03	2.2%
Fresno Co. Treasury	2,873,312.20	2,698,685.71	174,626.49	6.5%
Petty Cash	169.10	184.50	-15.40	-8.4%
Westamerica Bank	73,193.25	77,763.83	-4,570.58	-5.9%
Total Checking/Savings	3,495,786.87	3,314,149.33	181,637.54	5.5%
Accounts Receivable				
Accounts Receivable	3,761.01	0.00	3,761.01	100.0%
Total Accounts Receivable	3,761.01	0.00	3,761.01	100.0%
Total Current Assets	3,499,547.88	3,314,149.33	185,398.55	5.6%
TOTAL ASSETS	3,499,547.88	3,314,149.33	185,398.55	5.6%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
Accounts Payable	10,388.06	152,414.75	-142,026.69	-93.2%
Total Accounts Payable	10,388.06	152,414.75	-142,026.69	-93.2%
Credit Cards				
US Bank Cal Card	7,227.42	7,421.44	-194.02	-2.6%
Total Credit Cards	7,227.42	7,421.44	-194.02	-2.6%
Other Current Liabilities				
Accrued vacation	52,541.87	57,109.87	-4,568.00	-8.0%
CA-Unemp.	3,471.98	3,471.98	0.00	0.0%
Direct Deposit Liabilities	73.42	0.00	73.42	100.0%
Payroll Liabilities	1,698.68	1,064.60	634.08	59.6%
Total Other Current Liabilities	57,785.95	61,646.45	-3,860.50	-6.3%
Total Current Liabilities	75,401.43	221,482.64	-146,081.21	-66.0%
Total Liabilities	75,401.43	221,482.64	-146,081.21	-66.0%
Equity				
Opening Bal Equity	886,698.38	886,698.38	0.00	0.0%
Retained Earnings	2,607,046.10	2,376,797.57	230,248.53	9.7%
Net Income	-69,598.03	-170,829.26	101,231.23	59.3%
Total Equity	3,424,146.45	3,092,666.69	331,479.76	10.7%

Fresno Westside Mosquito Abatement District
Balance Sheet Comparison
As of February 29, 2024

	Feb 29, 24	Feb 28, 23	\$ Change	% Change
TOTAL LIABILITIES & EQUITY	<u>3,499,547.88</u>	<u>3,314,149.33</u>	<u>185,398.55</u>	<u>5.6%</u>

1:26 PM
03/12/24

Fresno Westside Mosquito Abatement District
Reconciliation Detail
US Bank Cal Card, Period Ending 02/22/2024

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						11,573.81
Cleared Transactions						
Charges and Cash Advances - 20 items						
Credit Card Charge	01/16/2024	Reis	Verizon Wireless	X	-275.36	-275.36
Credit Card Charge	01/23/2024	Reis	MVCAC	X	-280.00	-555.36
Credit Card Charge	01/24/2024	Reis	Portola Hotel & Spa	X	-868.65	-1,424.01
Credit Card Charge	01/24/2024	Reis	Portola Hotel & Spa	X	-641.83	-2,065.84
Credit Card Charge	01/24/2024	Rowan	Portola Hotel & Spa	X	-641.83	-2,707.67
Credit Card Charge	01/24/2024	Reis	Portola Hotel & Spa	X	-579.10	-3,286.77
Credit Card Charge	01/24/2024	Reis	Portola Hotel & Spa	X	-10.93	-3,297.70
Credit Card Charge	01/26/2024	Reis	State Bar of CA	X	-556.58	-3,854.28
Credit Card Charge	01/31/2024	Reis	City of Firebaugh	X	-95.38	-3,949.66
Credit Card Charge	02/01/2024	Reis	Mid Valley Disposal	X	-101.46	-4,051.12
Credit Card Charge	02/03/2024	Reis	OpenAI	X	-20.00	-4,071.12
Credit Card Charge	02/05/2024	Reis	American Airlines	X	-610.19	-4,681.31
Credit Card Charge	02/05/2024	Reis	AMCA, INC	X	-535.00	-5,216.31
Credit Card Charge	02/09/2024	Rowan	Veseris	X	-185.58	-5,401.89
Credit Card Charge	02/12/2024	Reis	Gallardo's Janitorial ...	X	-960.00	-6,361.89
Bill Pmt -CCard	02/14/2024	Rowan	UniFirst Corporation	X	-296.92	-6,658.81
Bill Pmt -CCard	02/14/2024	Rowan	Tharps Farm Supply...	X	-118.99	-6,777.80
Credit Card Charge	02/14/2024	Rowan	Home Depot	X	-21.58	-6,799.38
Credit Card Charge	02/15/2024	Reis	World Ag Expo	X	-21.00	-6,820.38
Credit Card Charge	02/20/2024	Reis	Wendy's	X	-13.67	-6,834.05
Total Charges and Cash Advances					-6,834.05	-6,834.05
Payments and Credits - 1 item						
Check	01/11/2024	305597	US Bank Corporate ...	X	6,965.86	6,965.86
Total Cleared Transactions					131.81	131.81
Cleared Balance					-131.81	11,442.00
Uncleared Transactions						
Charges and Cash Advances - 2 items						
Credit Card Charge	01/31/2024	Reis	City of Firebaugh		-133.09	-133.09
Credit Card Charge	02/16/2024	Reis	Verizon Wireless		-218.37	-351.46
Total Charges and Cash Advances					-351.46	-351.46
Payments and Credits - 1 item						
Check	02/08/2024	9274	US Bank Corporate ...		4,607.95	4,607.95
Total Uncleared Transactions					4,256.49	4,256.49
Register Balance as of 02/22/2024					-4,388.30	7,185.51
New Transactions						
Charges and Cash Advances - 1 item						
Credit Card Charge	03/01/2024	Reis	Mid Valley Disposal		-101.46	-101.46

TDC Aero Logistics Inc.

19255 Middle Road
Los Banos, CA 93635
(209) 704-3482 Mobile
(209) 827-0653 Fax
www.aerologisticsonline.com



INVOICE
2088

DATE Feb-24

NAME Fresno Westside Mosquito Abatement

ADDRESS 2555 N St.
Firebaugh, CA 93622

PHONE

DATE	DESCRIPTION	Hours	Rate	TOTAL
02/2024	Pilot Services		174.00	
02/2024	Call Out		346.00	
02/2024	Aircraft Management		346.00	346.00
02/08/2024	N3982E Mineral Oil (12QT)		11.62	139.38
02/08/2024	N3982E Fuel 55.6 Gal		7.45	415.46
02/08/2024	Sales Tax			12.20
	5236 \$346. ⁰⁰			
	5124 \$567. ⁰⁴			
	h			
Payment Due Upon Receipt				
TOTAL				913.04

TDC Aero Logistics Inc.
Ty D. Cotta - President

Thank you for the opportunity to fly with you.

RESOLUTION NO. _____

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
FRESNO WESTSIDE MOSQUITO ABATEMENT DISTRICT
REQUESTING REDUCTION OF THE BOARD OF TRUSTEES FROM SEVEN MEMBERS TO
FIVE MEMBERS**

WHEREAS, the Fresno Westside Mosquito Abatement District ("District") currently has seven members of the Board of Trustees ("Board"), one representing the City of Firebaugh, one representing the City of Mendota, and five representing Fresno County at-large;

WHEREAS, the Board has traditionally sought at-large representation from the various unincorporated communities throughout the District's jurisdiction; and

WHEREAS, changes in population in those communities and improvements in District outreach and technology have made direct representation of those communities on the Board impractical; and

WHEREAS, the District has been operating for a considerable period of time with at least one vacancy and has had repeated difficulties finding interested and qualified candidates willing to serve on the Board;

WHEREAS, ongoing vacancies on the Board have made achieving quorum for meetings more onerous and have frequently resulted in the rescheduling of regular meetings.

NOW, THEREFORE, be it resolved by the Board of Trustees of the Fresno Westside Mosquito Abatement District, as follows:

1. Pursuant to Health and Safety Code section 2025 (b) , the Board hereby formally requests that the Fresno County Board of Supervisors reduce the number of appointees to the Board of Trustees from five members to three members.
2. The District Manager is hereby directed to advise Fresno County officials of this Resolution and to otherwise implement the Board direction contained herein.

The foregoing Resolution was approved and adopted at a regular meeting of the Board of Trustees of the Fresno Westside Mosquito Abatement District held on the _____ day of _____, 2024, by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

ATTEST _____



SB 553 Summary and Workplace Violence Prevention Plan Update

Summary: On September 20th, 2023, Governor Newsom signed into law SB533 requiring employers to implement a series of policies to prevent workplace violence. Thus builds on existing requirements and requires integration of workplace violence prevention plans into the District's current Injury and Illness Prevention Program.

SB 553 Compliance Checklist with Statutory References

Before July 1, 2024:

Based on the detailed provisions from your input, here's a structured compliance checklist for California employers regarding Workplace Violence Prevention Plans, as mandated. This list includes references to the key aspects and requirements outlined

Ca. Lab. Code § 6401.9

General Requirements:

- Effective Date: Ensure compliance by July 1, 2024, as per operative provisions [(i)].

Plan Development and Implementation [(c)(1)(A-B)]:

1. Establish a Written Plan that is accessible to employees and regulatory bodies, detailing specific measures for all work areas and operations.
2. Incorporate the Plan into the existing injury and illness prevention program or as a standalone document.

Plan Components [(c)(2)]:

1. Designate Responsible Persons with clearly defined roles in implementing the plan [(A)].
2. Employee and Representative Involvement in developing, implementing, and reviewing the plan [(B)].
3. Coordination with Other Employers to ensure comprehensive protection and compliance [(C)].
4. Reporting and Non-retaliation Procedures for workplace violence incidents [(D)].



5. Compliance Procedures for both supervisory and non-supervisory employees [(E)].
6. Communication Procedures regarding how to report incidents and investigation outcomes [(F)].
7. Emergency Response Procedures including alerts and evacuation or sheltering plans [(G)].
8. Training Development and Provision outlining the process and content [(H)].
9. Hazard Identification and Evaluation including periodic inspections and employee reports [(I)].
10. Hazard Correction Timelines consistent with regulatory standards [(J)].
11. Post-Incident Procedures for response and investigation [(K)].
12. Review and Revision of the Plan at least annually or after incidents [(L)].
13. Additional Provisions as required by the division and standards board [(M)].

Violent Incident Log [(d)(1)(A-C)]:

1. Record Every Incident with comprehensive details while omitting personal identifying information.
2. Log Review during the plan's periodic reviews.

Training Requirements [(e)(1-3)]:

1. Initial and Annual Training on the plan, reporting mechanisms, and hazard-specific information.
2. Additional Training when new hazards are identified or the plan is changed.

Record-Keeping [(f)(1-6)]:

1. Maintain Hazard, Training, and Violent Incident Logs and investigation records for five years.
2. Availability of Records to employees, representatives, and the division upon request.



Enforcement and Penalties [(g)]:

- Understand the process for the issuance of citations, penalties, and appeals.

Future Standards [(h)]:

- Stay Informed about standards to be proposed by December 31, 2025, and adopted by December 31, 2026.

Action Items:

- 1) Current Policy 2205 Security and Workplace Violence prohibits violent and threatening actions but does not meet the standards of a *Workplace Violence Prevention Program*.
- 2) Amend Policy 3020: List of Safety Programs , List *Workplace Violence Prevention Program*
- 3) Records of Workplace Violence must be maintained for a period of five years, Amend Records Retention Schedule.
- 4) Workplace Violence Training is currently included in the annual training, but may need updating



Manager's Report, February 2024

1. Environmental Summary

Temperature Patterns

- Max Temperature: The temperatures in Firebaugh during February 2024 peaked at 72°F, with an average high of 62.45°F, and the lowest high temperature recorded was 50°F.
- Average Temperature: The overall average temperature for the month was 59.92°F, with the monthly average falling to 53.59°F, and the lowest average temperature recorded was 45.54°F.
- Min Temperature: The lowest temperatures observed dropped to 36°F, with an average low of 45.62°F, and the highest minimum temperature was 53°F.

These temperature ranges suggest mild to cool weather conditions throughout the month, which are typically less conducive to high mosquito activity, especially during the cooler nights. However, the higher end of these temperatures can support mosquito breeding and activity, particularly during warmer days.

Precipitation

- Precipitation: February saw a maximum daily precipitation of 0.75 inches, with an average of 0.11 inches, and days with no rainfall. The total precipitation for the month amounted to 3.21 inches.
- Snow Depth: There was no snow accumulation throughout the month, which is typical for Firebaugh's climate.

The recorded precipitation indicates that there were several wet days in February, contributing to the overall monthly total of 3.21 inches. While this is not excessively high, it is sufficient to create standing water in some areas, providing breeding grounds for mosquitoes. The relatively low overnight temperatures impede development of mosquitoes.

2. Financial Updates

a. *Solar Project:*

- i. Solar Negotiators was contacted regarding the delay in completion of the solar project. While no specific date of completion was included in the contract, after some discussion, it was agreed that the final bill would be reduced by \$1000 to account for the delays. In addition, Solar Negotiators agreed to provide support for the District's efforts to obtain elective payments under the IRA, for the solar project.
- ii. The solar project was registered with the IRS to receive credits under the IRA. The District must complete a "blank" tax return during the regular tax filing period. The District attempted to apply for a low

income enhancement, but the program was beyond capacity and we would be unlikely to receive the designation.

- b. *SDRMA, Workers Comp Inaccuracy:* During a routine review of proposed renewal rates it was observed that our MOD rate had risen over the last couple years without explanation. Upon further investigation, it was found that an incident that occurred in May of 2022 at the Madera MVCD was improperly associated with our account. SDRMA was contacted and indicated they will be making the necessary changes. We will follow up with SDRMA and will request direct notice of any worker's comp incidents in the future (you had to run a loss report to find this one).
- c. *Aircraft Repair:* With the cylinder replacement and additional work needed, the total aircraft repair for the year came in at a little over \$100,000. This exceeded initial estimates, but additional items were found to need repair during the engine removal and replacement. Ty reports that the aircraft is now in much better condition, but will need to be run periodically throughout the winter.

- 3. Staffing and Administration: Our first seasonal will start on 3-18-24, An additional one or two seasonals will be brought on in May and June depending on the needs. The shift to habitat-based operations is changing our staffing needs, and we will remain flexible to hire as needed to support operations.

The District's aerial program is in the process of changing. Our primary pilot and airplane manager has entered into a program for a new position and will have limited availability for the upcoming season and is uncertain to continue offering the service. We are working with Merced MAD and considering formation of a JPA to address securing a pilot and shared airplane costs.

- 4. Operations Summary: Field operations were just beginning to start in February. Technicians inspected known sources after the rains but found little breeding at this point. Until temperatures steadily increase we do not expect high mosquito activity. Full operations will resume in the month of March. The District will be

5. Legal, Regulatory, and Legislative Update:

a. *Legal:*

- i. *SB 553:* In July of 2024, SB 553 requires updates to districts' Workplace Violence Prevention programs and integration into district IIPP. This will be completed over the next couple months.
- ii. *District Warrant:* The District applied for and received its administrative search warrant for the 2024 calendar year. The initial draft was returned with a few clarifications needed and a request for statutory authority but was amended and returned successfully.

- b. *Legislative:* MVCAC is sponsoring legislation, SB 1251, by Senator Stern that would compel private electric utilities, like PG&E to enter into vector

management agreements with vector control agencies. Utility vaults are a considerable source for *Aedes aegypti* production in the Central Valley.

- c. *Regulatory:* A letter on behalf of the District was submitted to EPA to support the full registration of MosquitoMate's *Wolbachia* mosquito in *Aedes aegypti* which would be the next step in making it commercially-available in California (pending CDPR approval).